TeamDynamix Advisory Group

Advisory Group Name:
TeamDynamix Advisory Group

Charter Effective Date and Duration
This group will meet perpetually until the scope of this work has been fulfilled. Charter and membership will be reviewed annually, next review on or near October 2025.

Advisory Group Purpose
The TeamDynamix Advisory Group (TDAG), with reporting obligations to TeamDynamix Collaborative Board, works in partnership with Technology Services, AITS, IT Council, and the SPMO to provide guidance and recommendations for the campus TeamDynamix service. The TDAG also serves as the liaison group to the system-wide TeamDynamix Collaborative Board providing feedback and input to the overall system-wide TeamDynamix service from the Urbana campus perspective.

Scope
TDAG will support and make recommendations for campus-wide use of this service and support collaboration capabilities for units at the University of Illinois. These efforts will be coordinated with the TeamDynamix Product Owner/Service Owner to ensure appropriate guidance and alignment with strategic goals such as user experience and operational efficiency. TDAG may also be engaged by the Project Management Office and Product Owner/Service Owner to assist in identifying scope, timeline, and resource needs for projects.

Activities and Deliverables
- Advise the TeamDynamix Product Owner/Service Owner on stakeholder needs, including but not limited to features, priorities, and resources related to the TeamDynamix service
- Recommend the escalation of issues affecting the service or related projects such as scope, schedules, or quality to TDX Service Team and/or Collaborative Board
- If the Service Team offers engagements, demos, or other customer-facing opportunities involving TDX and requests support from TDAG, TDAG commits to volunteering members' time.
- Advise and recommend communications about the service and related projects, including regular progress reports to stakeholders (CB, CTC, SPMO, as appropriate)
- Assist with gathering User Stories/testimonials from existing customers – IT units, business offices, HR units, inventory/surplus operations, facilities, etc.
- Support iPaaS implementation at Urbana-Champaign, in conjunction with the Service Team and iPaaS governance, as needed.

Communications and Alignment
- TDAG will provide information, updates, and status to TDX Collaborative Board and its subcommittees on at least a monthly basis

- TDAG will provide feedback and input to Technology Services project team on at least a monthly basis, when active projects are in progress
- Regular updates to the KB article for TDAG meeting topics and decisions
- When a project is active, TDAG will coordinate with project team to communicate project updates to campus with alignment to the project communication plan, when active projects are in progress
- A TDAG chair will also be a member of the TeamDynamix Collaborative Board to provide a communication conduit and to represent the Urbana campus

Membership

TeamDynamix Advisory Group membership needs to be representative of those campus units who have implemented Team Dynamix and those who are planning to implement TeamDynamix. Representatives should have decision-making authority within their unit.

Chair: (1-2)
- Monica Campbell, IT Partners @ AHS
- Allison Payne, IT Partners @ Gies

Members: (6-8 IT, 1-2 HR/BPI)
- Jen Anderson, School of Information Sciences
- Zane Budnovich, Technology Services Cybersecurity
- Turance Cobb, IHR IT
- John Lee, Engineering IT
- Brian Damm, Student Affairs Technology
- Jeff Fox, Vet Med IT
- Michael Frye, Ofc of Medicaid Innov, System Offices
- Luanne Mayorga, IHR
- Rebecca McNaught, SPMO
- Michelle Rome, ATLAS
- Justin Venus, Extension IT, College of ACES

Ex Officio Members
- Joe Blanks, TeamDynamix Product Owner/Service Owner, Technology Services
- Sheena Bishop, Tech Svcs Security & Privacy
- John Cowsert, AITS
- Jonathan Dixon, Operational Excellence
- Gina Duello, Executive Sponsor, Technology Services
- Ginger Hundgen, Lead Business Process Improvement Analyst, Technology Services
- TDX at Illinois Global Admins - Palmer Buss, James Lockhart, Gary Kambic